

## Time schedule for application, enrolment and student affairs 2019

| Topic  |  | Summer semester  | Winter semester  |  |
|--|--|--|--|--|
| <b>Re-registration</b>                                     |  | 15.12.2018 – 15.01.2019  | 15.06.2019 – 15.07.2019  |  |
| <b>Leave of absence</b>                                    |  | 15.12.2018 – 15.01.2019  | 15.06.2019 – 15.07.2019  |  |
| <b>Reimbursement</b>                                       |  | by 25.03.2019  | by 23.09.2019  |  |
| <b>Enrolment cancellation</b>                              |  | by 25.03.2019  | by 23.09.2019  |  |
| <b>Exemption from the payment of mobility contribution</b> |  | by 15.01.2019  | by 15.07.2019  |  |
| <b>Removal from the register of students</b>               |  |  |  |  |
| On student`s request                                       |  | possible at any time   | possible at any time   |  |
| Final exam passed  |  | ex officio to the end of the semester  | ex officio to the end of the semester  |  |
| Final exam passed in March or September                    |  | ex officio to the end of the semester, for which the re-registration was done    | ex officio to the end of the semester, for which the re-registration was done    |  |
| Irreversibly failed exam                                   |  | ex officio as soon as the notification of final failure has achieved legal force | ex officio as soon as the notification of final failure has achieved legal force |  |
| Failed re-registration                                     |  | ex officio to the end of the semester  | ex officio to the end of the semester  |  |
|  |  |  |  |  |

| <b>Bachelor study programmes</b>          | <b>Summer semester</b>      |   | <b>Winter semester</b>                         |   |
|---|-----------------------------|---|--|---|
|   | <b>Application</b>          | <b>enrolment</b>                                    | <b>Application</b>                             | <b>enrolment</b>                                    |
| Applied Biology                           | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Business Management Campus Rheinbach      | 15.11.2018–15.01.2019       | online by 05.03.2019, postal delivery by 08.03.2019 | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Business Management Campus Sankt Augustin | 15.11.2018–15.01.2019       | online by 05.03.2019, postal delivery by 08.03.2019 | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Chemistry with Materials Sciences         | begins each winter semester | begins each winter semester                         | admission-free, direct enrolment possible      | online by 17.09.2019, postal delivery by 20.09.2019 |
| Electrical Engineering                    | begins each winter semester | begins each winter semester                         | admission-free, direct enrolment possible      | online by 17.09.2019, postal delivery by 20.09.2019 |
| Electrical Engineering (cooperative)      | begins each winter semester | begins each winter semester                         | study agreement with an apprenticeship company | online by 17.09.2019, postal delivery by 20.09.2019 |
| Informatik                                | begins each winter semester | begins each winter semester                         | admission-free, direct enrolment possible      | online by 17.09.2019, postal delivery by 20.09.2019 |
| International Business                    | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Mechanical Engineering                    | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Mechanical Engineering (cooperative)      | begins each winter semester | begins each winter semester                         | study agreement with an apprenticeship company | online by 17.09.2019, postal delivery by 20.09.2019 |
| Sustainable Engineering                   | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Sustainable Engineering (cooperative)     | begins each winter semester | begins each winter semester                         | study agreement with an apprenticeship company | online by 17.09.2019, postal delivery by 20.09.2019 |
| Sustainable Social Policy                 | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |
| Forensic Sciences                         | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                          | online by 27.08.2019, postal delivery by 30.08.2019 |

|  |                             |   |   |   |
|--|-----------------------------|---|---|---|
| Social Security Management                       | begins each winter semester | begins each winter semester                         | study agreement with an accident insurance provider | online by 03.09.2019, postal delivery by 06.09.2019 |
| Technical Journalism                             | begins each winter semester | begins each winter semester                         | admission-free, direct enrolment possible           | online by 17.09.2019, postal delivery by 20.09.2019 |
| Visual Technical Communication                   | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                               | online by 27.08.2019, postal delivery by 30.08.2019 |
| Business Information Systems                     | begins each winter semester | begins each winter semester                         | 15.05.2019–15.07.2019                               | online by 27.08.2019, postal delivery by 30.08.2019 |
| Business Psychology                              | 15.11.2018–15.01.2019       | online by 05.03.2019, postal delivery by 08.03.2019 | 15.05.2019–15.07.2019                               | online by 27.08.2019, postal delivery by 30.08.2019 |
|  |                             |   |   |   |
| <b>Master's degree programmes</b>                | <b>Summer semester</b>      |   | <b>Winter semester</b>                              |   |
|  | <b>Application</b>          | <b>Enrolment</b>                                    | <b>Application</b>                                  | <b>Enrolment</b>                                    |
| Analysis and Design of Social Protection Systems | begins each winter semester | begins each winter semester                         | 15.01.2019 – 31.03.2019                             | see notice of admission                             |
| Analytical Chemistry and Quality Assurance       | begins each winter semester | begins each winter semester                         | 15.05.2019 – 15.09.2019                             | see notice of admission                             |
| Autonomous Systems                               | 15.04.2018 – 15.02.2019     | see notice of admission                             | 15.11.2018 – 15.08.2019                             | see notice of admission                             |
| Autonomous Systems (non EU)                      | 15.04.2018 – 01.07.2018     | see notice of admission                             | 15.11.2018 – 15.01.2019                             | see notice of admission                             |
| Biomedical Science                               | begins each winter semester | begins each winter semester                         | 01.12.2018 – 15.09.2019                             | see notice of admission                             |
| Biomedical Science (non EU)                      | begins each winter semester | begins each winter semester                         | 01.12.2018 – 01.03.2019                             | see notice of admission                             |
| Controlling & Management                         | 15.11.2018 – 15.01.2019     | see notice of admission                             | begins each summer semester                         | begins each summer semester                         |
| CRS & NGO Management                             | begins each winter semester | begins each winter semester                         | 15.11.2018– 30.06.2019                              | see notice of admission                             |
| CRS & NGO Management (nicht EU)                  | begins each winter semester | begins each winter semester                         | 15.11.2018– 31.03.2019                              | see notice of admission                             |
| Electrical Engineering                           | 15.11.2018 – 15.03.2019     | see notice of admission                             | begins each summer semester                         | begins each summer semester                         |

|   |                                |   |                                |  |
|---|--------------------------------|---|--------------------------------|--|
| Computer Science  | 15.11.2018 – 15.03.2019        | online by 10.04.2019,<br>postal delivery by<br>13.04.2019 | 15.05.2019 – 15.09.2019        | online by 10.10.2019, postal<br>delivery by 13.10.2019 |
| Innovation and Information<br>Management                                | 15.11.2018 – 15.01.2019        | see notice of admission                                   | begins each summer<br>semester | begins each summer<br>semester                         |
| International Media Studies   | begins each winter<br>semester | begins each winter<br>semester                            | 15.11.2018 – 31.03.2019        | see notice of admission                                |
| Marketing   | begins each winter<br>semester | begins each winter<br>semester                            | 15.02.2019 – 15.07.2019        | see notice of admission                                |
| Marketing (non EU)  | begins each winter<br>semester | begins each winter<br>semester                            | 15.02.2019 – 31.03.2019        | see notice of admission                                |
| Mechanical Engineering  | 15.11.2018 – 15.03.2019        | see notice of admission                                   | begins each summer<br>semester | begins each summer<br>semester                         |
| Materials Science and<br>Sustainability Methods                         | begins each winter<br>semester | begins each winter<br>semester                            | 15.05.2019 – 15.09.2019        | see notice of admission                                |
| Technology and Innovation<br>Communications                             | 15.11.2018 – 15.03.2019        | see notice of admission                                   | begins each summer<br>semester | begins each summer<br>semester                         |
| Visual Computing & Games<br>Technology                                  | 15.11.2018 – 15.03.2019        | see notice of admission                                   | 15.05.2019 – 15.09.2019        | see notice of admission                                |
| Business Psychology   | 15.11.2018 – 15.01.2019        | see notice of admission                                   | begins each summer<br>semester | begins each summer<br>semester                         |
|   |                                |   |                                |  |
| <b>Application for change of degree<br/>programme and/or university</b> | <b>Summer semester</b>         |   | <b>Winter semester</b>         |  |
|   |                                |   |                                |  |
|   | <b>Application</b>             | <b>Enrolment</b>  | <b>Application</b>             | <b>Enrolment</b>                                       |
| All study programmes  | by 15.03.2019                  | see notice of admission                                   | By 15.09.2019                  | see notice of admission                                |
|   |                                |   |                                |  |