

Time schedule for application, enrolment and student affairs of the year 2023

Student affairs		
Topic	Summer semester 2023	Winter semester 2023/24
Re-registration	15.12.2022 - 15.01.2023	15.06.2023 – 15.07.2023
Leave of absence (request)	15.12.2022 – 15.01.2023 (in justified exceptional cases: 31.05.2023)	15.06.2023 – 15.07.2023 (in justified exceptional cases: 30.11.2023)
Exemption from the payment of mobility contribution (request)	by 15.01.2023	by 15.07.2023
Reimbursement (request) also regarding final examinations in March or September	by 20.03.2023	by 25.09.2023
Enrolment cancellation (request)	by 20.03.2023	by 25.09.2023
Removal from the register of students / de-registration		
a. On student's request	possible at any time (at the earliest on the date of receipt of the application at the Registrar's Office)	possible at any time (at the earliest on the date of receipt of the application at the Registrar's Office)
b. Final exam passed	ex officio to the end of the semester, for which the re-registration was done	ex officio to the end of the semester, for which the re-registration was done
c. Final exam passed in March or September	ex officio to the end of the semester, for which the last re-registration was done without re-registration to SuSe23: 28.02.2023 with re-registration to SuSe23: 31.08.2023	ex officio to the end of the semester, for which the last re-registration was done without re-registration to WiSe23: 31.08.2023 with re-registration to WiSe23: 29.02.2024
d. Missing re-registration	ex officio to the end of the semester	ex officio to the end of the semester

Application Bachelor study programmes	Summer semester 2023		Winter semester 2023/24	
	Application	Enrolment	Application	Enrolment
Applied Biology	begins each winter semester		15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Business Management Campus Rheinbach	15.11.2022 - 15.01.2023	Online by 03.03.2023 (Necessary postal deliveries by 06.03.2023 ¹⁾)	15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Business Management Campus Sankt Augustin	15.11.2022 - 15.01.2023	Online by 03.03.2023 (Necessary postal deliveries by 06.03.2023 ¹⁾)	15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Sustainable Chemistry and Materials	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Cyber Security & Privacy	begins each winter semester		15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Electrical Engineering	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Electrical Engineering (cooperative)	begins each winter semester		study agreement with an apprenticeship company	Online by 13.09.2023 (Necessary postal deliveries by 16.09.2023 ¹⁾)
Computer Science	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Computer Science (dual)	begins each winter semester		only via the federal office for human resources management of the federal armed forces	Online by 13.09.2023 (Necessary postal deliveries by 16.09.2023 ¹⁾)
International Business	begins each winter semester		15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Mechanical Engineering	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Mechanical Engineering (cooperative)	begins each winter semester		study agreement with an apprenticeship company	Online by 13.09.2023 (Necessary postal deliveries by 16.09.2023 ¹⁾)
Sustainable Engineering	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Sustainable Engineering (cooperative)	begins each winter semester		study agreement with an apprenticeship company	Online by 13.09.2023 (Necessary postal deliveries by 16.09.2023 ¹⁾)
Sustainable Social Policy	begins each winter semester		15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Forensic Sciences	begins each winter semester		15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Social Security Management	begins each winter semester		study agreement with an accident insurance provider	Online by 01.08. - 04.08.2023 (Necessary postal deliveries by 07.08.2023 ¹⁾)
Technical Journalism	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Visual Technical Communication	begins each winter semester		admission-free, direct enrolment possible, from 01.06.2023	Online by 01.10.2023 (Necessary postal deliveries by 04.10.2023 ¹⁾)
Business Information Systems	begins each winter semester		15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)
Business Psychology	15.11.2022 - 15.01.2023	Online by 03.03.2023 (Necessary postal deliveries by 06.03.2023 ¹⁾)	15.05.2023 - 15.07.2023	Online by 29.08.2023 (Necessary postal deliveries by 01.09.2023 ¹⁾)

Application Master study programmes	Summer semester 2023		Winter semester 2023/24	
	Application	Enrolment	Application	Enrolment
Social Protection Systems	begins each winter semester		15.01.2023 – 31.05.2023	see notice of admission
Social Protection Systems (Applicants with a visa obligation ²)	begins each winter semester		15.01.2023 – 31.03.2023	see notice of admission
Analytical Chemistry and Quality Assurance	begins each winter semester		15.05.2023 - 15.09.2023	Online by 10.10.2023 (Necessary postal deliveries by 13.10.2023 ¹)
Autonomous Systems	15.05.2022 – 15.02.2023	see notice of admission	15.11.2022 – 15.08.2023	see notice of admission
Autonomous Systems (Applicants with a visa obligation ²)	15.05.2022 – 15.07.2022	see notice of admission	15.11.2022 – 15.01.2023	see notice of admission
Biomedical Sciences	begins each winter semester		15.12.2022 – 15.09.2023	see notice of admission
Biomedical Sciences (Applicants with a visa obligation ²)	begins each winter semester		15.12.2022 – 01.03.2023	see notice of admission
Controlling & Management	15.11.2022 – 15.01.2023	see notice of admission	begins each summer semester	
CSR & NGO Management	begins each winter semester		01.12.2022 – 30.06.2023	see notice of admission
CSR & NGO Management (Applicants with a visa obligation ²)	begins each winter semester		01.12.2022 – 31.03.2023	see notice of admission
Cyber Security & Privacy	*to be announced later*	*to be announced later*	15.05.2023 - 15.09.2023	Online by 10.10.2023 (Necessary postal deliveries by 13.10.2023 ¹)
Electrical Engineering	15.11.2022 - 15.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	begins each summer semester	
Computer Science	15.11.2022 - 15.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	15.05.2023 - 15.09.2023	Online by 10.10.2023 (Necessary postal deliveries by 13.10.2023 ¹)
Innovation and Information Management	15.11.2022 - 15.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	begins each summer semester	
International Media Studies	begins each winter semester		01.12.2022 – 31.03.2023	see notice of admission
Marketing (German citizens and applicants treated as equivalent to German citizens ³)	begins each winter semester		01.02.2023 – 15.07.2023	see notice of admission
Marketing (Applicants <u>not</u> treated as equivalent to German citizens ³)	begins each winter semester		01.02.2023 – 31.03.2023	see notice of admission
Mechanical Engineering	15.11.2022 - 15.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	begins each summer semester	
Materials Science and Sustainability Methods	begins each winter semester		15.05.2023 - 15.09.2023	Online by 10.10.2023 (Necessary postal deliveries by 13.10.2023 ¹)
Sustainable Energy	15.11.2022 - 15.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	begins each summer semester	
Start-up Development	begins each winter semester		15.05.2023 - 15.08.2023	Online by 10.10.2023 (Necessary postal deliveries by 13.10.2023 ¹)
Technology and Innovation Communications	15.11.2022 - 15.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	begins each summer semester	
Visual Computing & Games Technology	15.11.2022 - 31.03.2023	Online by 18.04.2023 (Necessary postal deliveries by 21.04.2023 ¹)	15.05.2023 - 30.09.2023	Online by 10.10.2023 (Necessary postal deliveries by 13.10.2023 ¹)
Business Psychology	15.11.2022 - 15.01.2023	see notice of admission	begins each summer semester	

Application change of study programme or university	Sommersemester 2023		Wintersemester 2023/2024	
	Bewerbung	Einschreibung	Bewerbung	Einschreibung
All study programmes	16.01.2023 - 15.03.2023	see notice of admission	16.07.2023 - 15.09.2023	see notice of admission

¹ Please consider: Applicants who do not fall under the applicant groups listed in footnote ³ are not treated as equivalent to German citizens. These Applicants still have to enrol by postal delivery.

² Applicants with a visa obligation = Applicants who generally require a visa to enter Germany but do not yet have a valid visa at the time of their application.

³ German citizens and applicants treated as equivalent to German citizens. The following applicants are treated as equivalent to German citizens:

1. citizens of another Member State of the European Union or of a State party to the Agreement on the European Economic Area,
 2. children residing in the Federal Republic of Germany of a citizen of another Member State of the European Union or of a State party to the Agreement on the European Economic Area, provided that these citizens are or have been employed in the Federal Republic of Germany,
 3. other family members residing in the Federal Republic of Germany within the meaning of Article 2(2) of Directive 2004/38/EC of the European Parliament and of the Council of 29 April 2004 (...), as amended by Regulation (EU) No 492/2011 (...), of citizens of another Member State of the European Union or of States party to the Agreement on the European Economic Area, provided that these citizens are employed in the Federal Republic of Germany,
 4. other foreign citizens or stateless persons who hold a higher education entrance qualification acquired in the Federal Republic of Germany or at a German school abroad which was not acquired exclusively in accordance with foreign law (German higher education entrance qualification); the same applies to foreign citizens or stateless persons who hold the European Baccalaureate.
- Note:** Applicants who hold German citizenship in addition to a foreign citizenship will be considered for participation in the allocation procedure in accordance with the regulations applicable to German citizens.

⁴ Applicants who do not belong to the applicant groups listed in footnote ³ are not treated as equivalent to German citizens.