

## Time schedule for application, enrolment and student affairs of the year 2024

Student affairs		
Topic	Summer semester 2024	Winter semester 2024/2025
Re-registration	15.01.2024 - 29.01.2024	15.06.2024 - 15.07.2024
Leave of absence (request)	15.01.2024 - 29.01.2024 (in justified exceptional cases: 31.05.2024)	15.06.2024 - 15.07.2024 (in justified exceptional cases: 30.11.2024)
Exemption from the payment of mobility contribution (request)	by 29.01.2024	by 15.07.2024
Reimbursement (request)	by 01.04.2024	by 23.09.2024
Enrolment cancellation (request)	by 01.04.2024	by 23.09.2024
Removal from the register of students / de-registration		
a. On student's request	possible at any time (at the earliest on the date of receipt of the application at the Registrar's Office)	possible at any time (at the earliest on the date of receipt of the application at the Registrar's Office)
b. Final exam passed	ex officio to the end of the semester, for which the re-registration was done	ex officio to the end of the semester, for which the re-registration was done
d. Missing re-registration	ex officio to the end of the semester	ex officio to the end of the semester

Application Bachelor study programmes	Summer semester 2024		Winter semester 2024/2025	
	Application	Enrolment	Application	Enrolment
Applied Biology	begins each winter semester		* to be announced later*	* to be announced later*
Business Management Campus Rhein bach	15.11.2023 - 15.01.2024	Online by 04.03.2024 (Necessary postal deliveries by 07.03.2024 <sup>1)</sup> )	* to be announced later*	* to be announced later*
Business Management Campus Sankt Augustin	15.11.2023 - 15.01.2024	Online by 04.03.2024 (Necessary postal deliveries by 07.03.2024 <sup>1)</sup> )	* to be announced later*	* to be announced later*
Chemistry with Materials Sciences	begins each winter semester		* to be announced later*	* to be announced later*
Cyber Security & Privacy	begins each winter semester		* to be announced later*	* to be announced later*
Electrical Engineering	begins each winter semester		* to be announced later*	* to be announced later*
Electrical Engineering (cooperative)	begins each winter semester		study agreement with an apprenticeship company	* to be announced later*
Computer Science	begins each winter semester		* to be announced later*	* to be announced later*
Computer Science (dual)	begins each winter semester		only via the federal office for human resources management of the federal armed forces	* to be announced later*
International Business	begins each winter semester		* to be announced later*	* to be announced later*
Mechanical Engineering	begins each winter semester		* to be announced later*	* to be announced later*
Mechanical Engineering (cooperative)	begins each winter semester		study agreement with an apprenticeship company	* to be announced later*
Sustainable Engineering	begins each winter semester		* to be announced later*	* to be announced later*
Sustainable Engineering (cooperative)	begins each winter semester		study agreement with an apprenticeship company	* to be announced later*
Sustainable Social Policy	begins each winter semester		* to be announced later*	* to be announced later*
Forensic Sciences	begins each winter semester		* to be announced later*	* to be announced later*
Social Security Management	begins each winter semester		study agreement with an accident insurance provider	* to be announced later*
Technical Journalism	begins each winter semester		* to be announced later*	* to be announced later*
Visual Technical Communication	begins each winter semester		* to be announced later*	* to be announced later*
Business Information Systems	begins each winter semester		* to be announced later*	* to be announced later*
Business Psychology	15.11.2023 - 15.01.2024	Online by 04.03.2024 (Necessary postal deliveries by 07.03.2024 <sup>1)</sup> )	* to be announced later*	* to be announced later*

Application Master study programmes	Summer semester 2024		Winter semester 2024/2025	
	Application	Enrolment	Application	Enrolment
Social Protection Systems	begins each winter semester		01.12.2023 – 31.05.2024	see notice of admission
Social Protection Systems (Applicants with a visa obligation <sup>2</sup> )	begins each winter semester		01.12.2023 – 29.02.2024	see notice of admission
Analytical Chemistry and Quality Assurance	begins each winter semester		* to be announced later*	* to be announced later*
Autonomous Systems	15.05.2023 – 15.02.2024	see notice of admission	15.11.2023 – 15.08.2024	see notice of admission
Autonomous Systems (Applicants with a visa obligation <sup>2</sup> )	15.05.2023 – 15.07.2023	see notice of admission	15.11.2023 – 15.01.2024	see notice of admission
Biomedical Sciences	begins each winter semester		15.12.2023 – 15.09.2024	see notice of admission
Biomedical Sciences (Applicants with a visa obligation <sup>2</sup> )	begins each winter semester		15.12.2023 – 01.03.2024	see notice of admission
Controlling & Management	15.11.2023 – 15.01.2024	see notice of admission	begins each summer semester	
CSR & NGO Management	begins each winter semester		15.11.2023 – 31.05.2024	see notice of admission
CSR & NGO Management (Applicants with a visa obligation <sup>2</sup> )	begins each winter semester		15.11.2023 – 29.02.2024	see notice of admission
Electrical Engineering	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	begins each summer semester	
Computer Science	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	* to be announced later*	* to be announced later*
Cyber Security & Privacy	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	* to be announced later*	* to be announced later*
Digital Communication and Media Innovation	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	begins each summer semester	
Innovation and Information Management	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	begins each summer semester	
International Media Studies	begins each winter semester		15.11.2023 – 29.02.2024	see notice of admission
Marketing (German citizens and applicants treated as equivalent to German citizens <sup>3</sup> )	begins each winter semester		01.02.2024 – 15.07.2024	see notice of admission
Marketing (Applicants <u>not</u> treated as equivalent to German citizens <sup>3</sup> )	begins each winter semester		01.02.2024 – 31.03.2024	see notice of admission
Mechanical Engineering	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	begins each summer semester	
Materials Science and Sustainability Methods	begins each winter semester		* to be announced later*	* to be announced later*
Sustainable Energy	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	begins each summer semester	
Start-up Development	begins each winter semester		* to be announced later*	* to be announced later*
Visual Computing & Games Technology	15.11.2023 - 31.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 <sup>1</sup> )	* to be announced later*	* to be announced later*
Business Psychology	15.11.2023 - 15.01.2024	see notice of admission	begins each summer semester	

Application for a higher semester (change of study programme or university)	Sommersemester 2024		Wintersemester 2024/2025	
	Bewerbung	Einschreibung	Bewerbung	Einschreibung
All study programmes	16.01.2024 - 15.03.2024	see notice of admission	16.07.2024 - 15.09.2024	see notice of admission

<sup>1</sup> Please consider: Applicants who do not fall under the applicant groups listed in footnote <sup>3</sup> are not treated as equivalent to German citizens. These Applicants still have to enrol by postal delivery.

<sup>2</sup> Applicants with a visa obligation = Applicants who generally require a visa to enter Germany but do not yet have a valid visa at the time of their application.

<sup>3</sup> German citizens and applicants treated as equivalent to German citizens. The following applicants are treated as equivalent to German citizens:

1. citizens of another Member State of the European Union or of a State party to the Agreement on the European Economic Area,
2. children residing in the Federal Republic of Germany of a citizen of another Member State of the European Union or of a State party to the Agreement on the European Economic Area, provided that these citizens are or have been employed in the Federal Republic of Germany,
3. other family members residing in the Federal Republic of Germany within the meaning of Article 2(2) of Directive 2004/38/EC of the European Parliament and of the Council of 29 April 2004 (...), as amended by Regulation (EU) No 492/2011 (...), of citizens of another Member State of the European Union or of States party to the Agreement on the European Economic Area, provided that these citizens are employed in the Federal Republic of Germany,
4. other foreign citizens or stateless persons who hold a higher education entrance qualification acquired in the Federal Republic of Germany or at a German school abroad which was not acquired exclusively in accordance with foreign law (German higher education entrance qualification); the same applies to foreign citizens or stateless persons who hold the European Baccalaureate.

Note: Applicants who hold German citizenship in addition to a foreign citizenship will be considered for participation in the allocation procedure in accordance with the regulations applicable to German citizens.

<sup>4</sup> Applicants who do not belong to the applicant groups listed in footnote <sup>3</sup> are not treated as equivalent to German citizens.