



## **Election Announcement for the University Elections 2026**

**from  
Monday, 4 May 2026  
to  
Friday, 8 May 2026**

**Please note:** Only the German version is the legally binding version.

With this letter, we would like to provide you with some information about the upcoming 2026 university elections, which will take place online at Bonn-Rhein-Sieg University of Applied Sciences (H-BRS) from Monday, 4 May 2026 to Friday, 8 May 2026.

### **1. Which committee representatives and functionaries will be elected at the university in May 2026?**

The following will be elected:

- the student members of the departmental councils of the five departments,
- the student members of the Senate,
- the student members of the Equal Opportunities Commission, and
- the representative for the interests of student assistants.

#### **Important note in advance:**

The required nominations must be submitted by **Monday, 1 December 2025, 3 p.m.** at the latest to the election officer (Chancellor's Office, E 224), the Legal Department (G 224-228) or the reception in Sankt Augustin, Rheinbach or Hennef (Departmental Secretariat, 10 U 11).

(Forms for nominations can be found on pages 7 to 10).

To ensure timely submission, it is recommended that the date and time of receipt at the relevant submission office be noted on the nomination form and the accompanying envelope. If submitted by post, only the date stamp is authoritative.

The university fulfils its tasks in research, teaching and studies independently within the framework of academic self-administration. The members of the university participate in self-administration by electing their representatives to the committees (departmental councils, senate, equal opportunities commission) and certain functionaries.<sup>1</sup>

Each member of the university belongs to one of the following groups:

- University lecturers
- Academic staff
- Technical and administrative staff

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<sup>1</sup> §§ 2, 9 Abs.1, 10 Abs.1 Hochschulgesetz Nordrhein-Westfalen (HG NRW)

- Students

The member groups each elect their own representatives to the committees (group election). In the 2026 election year, elections will be held exclusively for **the student member group**:

Groups	University lecturers	Academic Staff	Technical and administrative staff	Students	Total seats
<b>Faculty councils of the faculties:</b>					
<b>01 Economics</b>	are not selected	are not selected	are not selected	3	<b>3</b>
<b>02 Computer science</b>	are not selected	are not selected	are not selected	3	<b>3</b>
<b>03 Engineering and Communication</b>	are not selected	are not selected	are not selected	2	<b>2</b>
<b>05 Applied natural sciences</b>	are not selected	are not selected	are not selected	3	<b>3</b>
<b>06 Social policy and social security</b>	are not selected	are not selected	are not selected	2	<b>2</b>
<b>Senate</b>	are not selected	are not selected	are not selected	4	<b>4</b>
<b>Equal Opportunities Commission</b>	are not selected	are not selected	are not selected	2 <sup>2</sup>	<b>2</b>
<b>representative for the interests of student assistants</b>	-	-	-	1	<b>1</b>

The number of seats on the departmental council and their distribution among the member groups is governed by the respective departmental regulations. The number of members of the Senate and the Equal Opportunities Commission is governed by the basic regulations Ziff. 5.5 bzw. 5.8).

## 2. What are the tasks of the committees and functionaries?

The departmental council decides on matters concerning the department, unless the dean is responsible. This includes, in particular, the departmental regulations and other regulations required for the department (e.g. examination regulations). The Faculty Council also elects the Dean and Vice-Dean or the Dean's Office.

The Senate is primarily responsible for general abstract regulations (e.g. university regulations) and recommendations and statements concerning the entire university or central university institutions.

The Equal Opportunities Commission advises and supports the university and the Equal Opportunities Officer. It monitors the establishment of and compliance with women's promotion plans and elects the central equal opportunities officer.

The representative for the interests of student assistants monitors compliance with applicable law in the selection and employment of student assistants and works to ensure that their working conditions are appropriate. He/she handles complaints from those affected.

## 3. Who is eligible to vote?

The following are eligible to vote:

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<sup>2</sup> One woman, one man

- the student members of the respective department of the university for the election of the student members of their departmental council,
- the student members of the university for the election of the student members of the senate
- the female student members of the university for the election of the female member of the Equal Opportunities Commission,
- the male student members of the university for the election of the male member of the Equal Opportunities Commission.
- the student members of the university for the election of the representative for the interests of student assistants,

Only those who are registered in the electoral roll on election day are eligible to vote. A copy of the electoral roll will be available for public inspection from **26 January 2026** at the latest in the library in Sankt Augustin and Rheinbach, as well as in the departmental office in Hennef (10 U 11). Objections to the accuracy of the register may be lodged with the election committee in writing or for recording within two weeks of the start of the display period, i.e. **by the end of 9 February 2026**, stating the reasons for the objection.

The right to vote may only be exercised once and in person for each election.<sup>3</sup>

#### **4. Who is passively eligible to vote and for how long can they be elected?**

Anyone who is eligible to vote for a committee or position can also be elected to that committee or position. (Principle: Anyone who is eligible to vote is also eligible to be elected.)

Example: Student Mareike Mustermann is enrolled in Department 03 (Engineering and Communication). She is therefore eligible to vote for the student group in the elections for Faculty Council 03, the Senate, the Equal Opportunities Commission and the position of representative for student assistants. In addition, she is eligible to stand for election (electable) to all three committees and can also be elected to represent the interests of student assistants.

#### **5. How long are the terms of office?**

The term of office for student members in all committees (departmental council, senate, equal opportunities commission) is **one year**. The same applies to the representation of student assistants' interests.<sup>4</sup>

#### **6. How can one be elected?**

##### **a. List election (nomination list) for the Senate**

The student members of the Senate are elected according to the principles of list election.

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<sup>3</sup> Sections 2 and 10 of the Election Regulations for the Elections of the Senate and the Faculty Councils, the Deans and Vice-Deans, and the Equal Opportunities Commission at Bonn-Rhein-Sieg University of Applied Sciences dated 16 September 2021 (WahlO)

<sup>4</sup> § 2 WahlO; Ziffer 5.5, 5.8, 5.11, 5.14 Grundordnung der Hochschule

Candidates are entered on nomination lists, which are numbered consecutively. For list voting, a person must also be nominated as the list representative to receive statements from the election committee. If no person is nominated, the person listed first is considered the list representative.

The list of nominees should include at least as many candidates as there are seats allocated to the member group. For the student group in the Senate, at least four people must be listed as candidates on each list of nominees. As substitutes may be required, it is advisable to include more than the minimum number of candidates on the list.

The list of nominations **must** also be marked with a **password**.

### **b. Election of individuals (single nomination/personnel selection )**

The student members of the departmental councils, the equal opportunities committee and the representatives of student assistants are elected according to the principles of the election of individuals.

Here, the candidates are submitted as **single nominations/personnel selection**.

### **c. Requirements for nominations**

All candidates must be named in nominations. The forms enclosed with the election notice, separated by committee, must be used for submission. Each applicant may **only be named in one nomination per committee**.

The nomination **must** contain the following information for each applicant or candidate:

- First and last names,
- The department or higher education institution to which they belong,
- The address to which summonses can be sent, **and**
- The written and irrevocable consent of the applicant or candidate to be included in the nomination.

Each nomination **must be signed by at least three members of the respective member group** who are eligible to vote. Signing the nomination does not bind the signatory with regard to their subsequent vote. Applicants or candidates may sign their own nominations.

### **Important note:**

The committees and bodies of the university **must be composed of equal numbers of men and women**, unless there is an objectively justified exception in individual cases. Equal representation should be taken into account when drawing up lists and nominations. The reasons for any exceptions to the provisions on gender-balanced committee membership or body formation must be documented in each individual case.<sup>5</sup> This is possible on the list proposals.

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<sup>5</sup> § 11b HG NRW und § 3 WahlO: The Equality Commission always has equal representation of both genders, cf. Section 5.8 (1) of the Constitution of Bonn-Rhein-Sieg University of Applied Sciences (Fifth Amendment of 20 June 2024 to the Constitution of Bonn-Rhein-Sieg University of Applied Sciences of 18 June 2015).

If individual list proposals do not meet the parity requirements and no corresponding statement has been provided, the election committee reserves the right, in accordance with the strict requirements of Section 11b HG NRW, to request the relevant list representative to provide a written statement on this matter at a later date.

**Nominations must be submitted by 3 p.m. on Monday, 1 December 2025, 3 p.m.** at the latest to the election officer (Chancellor's Office, E 224), the Legal Department (G 224-228) or the reception in Sankt Augustin, Rheinbach or Hennef (Departmental Secretariat, 10 U 11).

The valid nominations will then be announced.

## **7. When and how will the elections take place?**

The elections will be conducted online.

The online elections will be conducted in accordance with Sections 25 ff. of the Election Regulations.

Electronic voting will take place **between 9 a.m. on 4 May 2026 and 3 p.m. on 8 May 2026.**

Access to **the digital voting booth** is as follows:

- A few days before the election begins, all persons registered in the electoral roll will receive a personalised link to their university email address.
- This link will take them directly to the digital voting booth, where they can log in with their MIA access data.
- The ballot papers for the respective bodies eligible for election will then be displayed. Votes are cast by selecting the appropriate option with a mouse click.
- Before completing the process, the selection can be checked and then confirmed. Only after confirmation is the vote valid and included in the vote count.

### **Alternative access option:**

Eligible voters can also register directly on the MIA portal (<https://mia.h-brs.de>) and switch to the digital voting booth from there. Voting takes place as described above.

The votes will be counted and the election results announced publicly **on Friday, 8 May 2026, starting at 4:15 p.m. in room E221 in Sankt Augustin.**

### **Objections, motions and other statements may be submitted:**

- to any member of the election committee or
- by email to the election committee's functional mailbox at [wahlvorstand@h-brs.de](mailto:wahlvorstand@h-brs.de) or
- in person or by email ([justizariat@h-brs.de](mailto:justizariat@h-brs.de)) to the legal department.

Sankt Augustin 31. October 2025

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member of the election committee

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member of the election  
committee

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member of the election committee

**The election committee**

Kai Bühner, Department of Computer Science, Celestia Droste, Department of Computer Science, Prof. Dr. Marco Jung, Department of Engineering and Communication, Prof. Dr. Heinrich Richard Salbert, Department of Engineering and Communication, Thomas Fabritius, Institute for IT Services, Jürgen Wichert, Department of Engineering and Communication, Elena Bökemeier (Chair), Legal and Compliance Department, Isabell Reck (Deputy Chair), Legal and Compliance Department

## Nomination

### - election proposal form for personal election -

Committee (please fill in).....

Member group (please fill in).....

Surname	First name	Adress	Department or Organization	Signature <sup>6</sup>

Please use block capitals!

**Each nomination shall be signed by at least three members of the member group who are eligible to vote (exceptions to this rule shall only be permitted in justified cases).**

\_\_\_\_\_  
Last name, surname in block capitals

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Last name, surname in block capitals

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Last name, surname in block capitals

\_\_\_\_\_  
Signature

**The nomination has not been signed by three eligible members of the membership group because... :**

**Important note:** To ensure timely submission, it is recommended that the date and time of receipt at the relevant submission office be noted on the nomination form and the accompanying envelope. If submitted by post, only the date stamp is authoritative.

<sup>6</sup> By signing, the candidate agrees to be included in the list of candidates.

## Nomination

### - election proposal form for list election - Page 1 of 3

committee: Senate

Member group (please fill in): .....

Code word (please fill in): .....

**The list of nominees should include at least as many candidates as there are seats allocated to the member group on the committee.** The list for the student member groups must include at least **four candidates** each.<sup>7</sup> As substitutes may be required, it is advisable to include more than the minimum number of candidates on the list.

	Surname	First Name	Adress	Department or Organization	Signature <sup>8</sup>
1					
2					
3					
4					
5					

Please write your surname, first name, address and department/division legibly in block letters.

Candidate No. .... **(list representative)** is authorised to receive statements from the election committee.

<sup>7</sup> §§ 4, 5, 12 Abs.3 WahlO

<sup>8</sup> By signing, the candidate agrees to be included in the list of candidates.



**- election proposal form for list election -  
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Note on § 3 WahlO: According to § 11 b Abs. 1 HG NRW **committees must be composed of equal numbers of men and women**. When drawing up lists and nominations, attention should be paid to gender parity. Any deviation from this requirement must be justified and it must be demonstrated that active efforts were made to recruit female candidates and why no female candidates could be found.

**Reason for deviation from parity:**


**Each nomination shall be signed by at least three members of the member group who are eligible to vote (exceptions to this rule are only permitted in justified cases):**

_____	_____
Last name, surname in block capitals	Signature
_____	_____
Last name, surname in block capitals	Signature
_____	_____
Last name, surname in block capitals	Signature

**Please also complete page no. 3 (next page)**

- election proposal form for list election -  
Page 3 of 3

The nomination has not been signed by three eligible members of the membership group because... :


**Important note:** To ensure timely submission, it is recommended that the date and time of receipt at the relevant submission office be noted on the nomination form and the accompanying envelope. If submitted by post, only the date stamp is authoritative.