



**Hochschule
Bonn-Rhein-Sieg**
University of Applied Sciences

Attention:

Starting with the re-registration period for our winter semester 2026/27 you have to submit your request for reimbursement of contribution via our students portal APOLLO in the following section "Service – Applications".

We kindly ask you to submit your request of reimbursement of contribution via APOLLO. Please only use this online feature to submit your request from **15 June 2026**.

If online submission is not possible this semester because of technical issues or other reasons, you may continue to submit your request of reimbursement of contribution via email as before sent to us from your university email address just as an exception. In this case you will find the form of request of reimbursement of contribution below in this document.



To be sent per post or email to:

Hochschule Bonn-Rhein-Sieg
Studierendenservice
Grantham-Allee 20
53757 Sankt Augustin
E-Mail: stud.serv@h-brs.de

Please fill in legibly!

Deadline for submitting the application to Hochschule Bonn-Rhein-Sieg, University of Applied Sciences is **28.09.2026!**

Personal information

Bachelor Master Programme: _____

Student ID number: _____

Given name: _____ Surname: _____

Bank account information

Bank: _____ Account holder: _____

BIC/Swift: _____ IBAN: _____

The reimbursement of the following contributions is requested

- 367,00 Euro Semester contribution (total)**
- 226,80 Euro Germany semester ticket
- 115,00 Euro Social contribution 20,00 Euro Late payment fee
- 25,20 Euro AStA-Beitrag/Nextbike/Relief Fund

Reason for reimbursement

- Cancellation of enrolment until 28.09.2026(*)
- De-registration before the official start of lectures 28.09.2026(*)
- Duplicate payment
- Leave of absence _____
- More than 4-week study-related absence from the place of study at a training centre outside of NRW without leave of absence (practical phase/practical semester) or semester abroad.
- Severely disabled persons with a severely disabled ID card, the supplementary sheet and token who are entitled to transport according to the Social code (SGB IX)
- Others _____

Please note that in case of a refund of the contribution for the Germany semester ticket, the right to use the ticket expires and the right to travel with the ticket no longer applies!

(*) In case of de-registration or cancellation of enrolment, the right to use the student ID card is also cancelled. The card must be destroyed on your own responsibility!

The correctness of the information is confirmed with the following signature.

Date

Applicant's signature