



**Hochschule  
Bonn-Rhein-Sieg**  
University of Applied Sciences

**Attention:**

Starting with the re-registration period for our winter semester 2026/27 you have to submit your request for exemption from payment of mobility contribution via our students portal APOLLO in the following section "Service – Applications".

We kindly ask you to submit your request for exemption from payment of mobility contribution via APOLLO.

Please only use this online feature to submit your request from **15 June 2026**.

If online submission is not possible this semester because of technical issues or other reasons, you may continue to submit your request for exemption from payment of mobility contribution via email as before sent to us from your university email address just as an exception. In this case you will find the form of request for exemption from payment of mobility contribution below in this document.



## Request for exemption from the payment of the contribution for the Germany semester ticket

According to contribution regulations of the  
student body **as of** summer semester 2024

Please return the filled in and signed request together with an appropriate proof to the **Student Services** of Hochschule Bonn-Rhein-Sieg (H-BRS). Exemption from the payment for the Germany semester ticket contribution may be granted to those students who spend a semester abroad or who are completing a more than 3-month study-related stay abroad (provide corresponding proof). The request for exemption from the payment of contribution for the Germany semester ticket has to be submitted in time within the **re-registration period** of the respective semester. Should the fact that the semester abroad or the more than 3-month study-related stay abroad becomes known after the re-registration period, you may apply until the beginning of lectures (date given by the ministry) of the respective semester. If you have already paid the complete semester contribution you additionally have to hand in the **request for reimbursement of fees** in the same period to the Student Services. Please check the exact lecture dates on our website: <https://www.h-brs.de/de/vorlesungszeiten>  
**After the beginning of the lecture period submission of a request is not possible anymore!**  
We do not need this request if you apply for leave of absence.

Student ID number: \_\_\_\_\_

Study programme: \_\_\_\_\_

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Phone during the day (optional; for enquiries): \_\_\_\_\_ / \_\_\_\_\_

Email-address \_\_\_\_\_

(Please tick and fill in as appropriate )

I apply for the exemption from the payment of **contribution for Deutschland semester ticket** for

**Winter semester** \_\_\_\_\_  **Summer semester** \_\_\_\_\_ due to

(You can apply for the exemption only for the semester, you are re-registering!)

**Semester abroad**  **more than 3-month study-related stay abroad**  
( confirmation from the department required)

Confirmation of the department of H-BRS \_\_\_\_\_

Country \_\_\_\_\_

Name of the university/company \_\_\_\_\_

Place, date \_\_\_\_\_ Applicant's signature: \_\_\_\_\_